

Brook Parish Council
Minutes of the Parish Council Meeting
Held on Monday 18th July 2024 at 5.15pm at the Village Hall

Present: Cllr S Betty (Chairman) Cllr A Betty
Cllr F Penberthy Cllr P Penberthy
Cllr Wood

The Clerk

To be actioned by

1.	To receive any Apologies for absence	
	There were no apologies for absence.	
2.	To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared	
	No declarations of interest were made.	
3.	To approve the Minutes of the meeting held on 23rd May 2024	
	Resolved: That the Minutes of the Meeting of the Parish Council held on 23rd May 2024 be approved and confirmed as a true record. The minutes were duly signed.	
4.	To discuss any Matters Arising	
	The APM had been well attended with representatives from a number of groups attending. The beacon lighting had been supported with between 20-30 people in attendance.	
5.	To receive the Borough Councillor's Report	
	Cllr S Betty had provided a report that had been circulated. The local plan consultation is underway and the nearest event will be at Wye on 31/7 from 2pm – 8pm.	
6.	Public session: To receive questions and comments from the public on any agenda item.	
	There were no members of the public in attendance.	
7.	To discuss and agree the plan for the Parish Meeting	
	A leaflet drop has been undertaken regarding a meeting to discuss the call for sites. The Parish meeting will be on 23 rd April 2024 at 7.30pm in the Village Hall. An agenda has now been published.	
8.	To discuss a Litterpick	
	The litterpick will be discussed again on 19/9. It was noted that Amage Road and Hinxhill Road are outside the parish but need litterpicking. Cllr S Betty will enquire whether Suez can do this.	
9.	Financial Matters	
	To note the Financial Position of the Parish Council There is currently £11,186.79 in the bank. To agree payments in accordance with the Budget Payments were agreed against the budget over expenditure and the payment schedule. The payments schedule was initialled by 2 Councillors. The insurance cover and website costs/contingencies were discussed.	
10.	To consider any changes to the Risk Assessment	
	There were no changes to be made, the RoSPA report was noted.	
11.	To receive the Planning Report	
	There were no objections to the planning application PA/2024/1099. The reserved matters application (21/01960/AS) had been brought to Planning committee and had been approved.	

12.	To receive an update regarding the Play Area	
	<p>There had been some discussions and thoughts surrounding the play equipment and the cost of equipment alone would appear to be between £45,000 and £58,000 without fitting and surface cover or removal of the old equipment.</p> <p>Cllr Wood is to ask Mr Hanton to provide some graphics so that we are able to visualise what is being considered and then further consultation will take place. Maintenance costs are something that we need to factor into the forward plan.</p> <p>It was agreed that a picnic bench will be purchased, after much discussion, a Glasdon bench costing up to £900 was agreed.</p> <p>RESOLVED: The Clerk is to order a Glasdon picnic bench for installation on the Playing Field to the total value of £900.</p>	
13.	To receive an update on discussion about the use of the Recreation ground	
	The Village Hall committee will discuss the renting of the recreation ground as part of their September meeting.	
14.	To receive any updates on Highways/Environment	
	Cllr S Betty had circulated a Highways update. There was a discussion surround HIPs and whether there was an opportunity to loan a Speed Indicator Device. 3 locations for this to be located must be found ahead of any consideration for installation.	
15.	To receive a Caretaker report	
	The MOT on the van had been undertaken and repairs to the value of £1000 had been required. Paul's appraisal will be undertaken next week.	
16.	Any Other Business	
	<p>Cllr Wood asked if the Caretaker cuts back hedges and shrubs belonging to individuals, he does not so these must be reported to Kent Highways Services.</p> <p>The defibrillator has been checked and the What 3 words have washed away. The Clerk will make a new sign for it.</p>	
17.	Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council	
	<p>19th September 2024</p> <p>21st November 2024</p> <p>16th January 2025</p> <p>20th March 2025</p> <p>15th May 2025</p>	