

**Minutes of Brook Parish Council Annual General Meeting held in the
Village Hall on Thursday, 26th June 2014**

Present Peter Webb in the Chair
Erica Forbes
John Tomkins

Simon Betty
Janet Jessop

To be actioned by

The meeting started at 7.00pm	
Apologies had been received from Janet Medhurst	
Declaration of interest in items on the agenda There were no declarations of interest in items on the agenda.	
Minutes of the Meeting on 15 th May 2014 were approved as a true record.	
Matters Arising from the Minutes Dog Waste Signs – An additional sign has been given to the Clerk which was passed on to the Councillors to be put up. Playground – The additional safety mats are to be installed on Monday 30 th June at 10.15am. Village Hall Plans – The village hall committee have approached the Parish Council asking for a grant towards the new extension, due to the limited resources the Parish Council has it was felt that the Parish Council could not offer more than £50 towards this, however, Cllr Tomkins did say that that the Brook Pantomime group would be happy to have some discussion with the Hall Committee regarding assistance with the new build. The Clerk is to respond accordingly. Footpath bridge – The Clerk reported that she had reported the footpath bridge as requested at the last meeting.	PW, JT & SB TB
Additional Signatories Additional signatories, Cllrs Tomkins, Betty and Mrs Jessop completed the additional signatory forms as supplied by Natwest Bank and it was resolved that the authorised signatories in the current mandate, for the accounts detailed in Section 2, be changed in accordance with sections 5 and 6 and the current mandate will continue as amended. Councillor Mrs Medhurst will complete the form on her return from holiday.	
Handy-man Scheme Peter Webb had attended a presentation by John Rivers of Wittersham PC regarding the handyman scheme project that is currently working well in Stone, Wittersham, Kenardington and Warehorne. The Parish Council remain undecided as to whether this is a suitable project to become involved with and therefore it was agreed that the Clerk would contact Sue/John Rivers to ask if he would visit the Parish Council in Brook or whether it would be possible for a Parish Councillor from Stone to talk to Brook Parish Council.	
Finances The Financial Statement was circulated. The following cheques was signed: Lawncare - £160.00 Brook and Hinxhill Village Hall Trust - £150.00 The Clerk reported that she had secured £253 funding from Cllr Howard to pay for the safety mats. The Clerk had also had some communication regarding the AONB signs for Brook. These are likely to cost the Parish Council £200 each and as we need 2, the cost will be £400. This was agreed although it is hoped that KCC might be able to add a little more to the fund and the cost could be reduced.	

<p>Tree Wardens Report The report from the tree warden had been circulated. It is noted that the jubilee tree is looking very much healthier. The next report will be presented to the September meeting.</p>	
<p>Any Other Business The Appendix of Circulated information was considered very useful as was a budget over expenditure analysis which will be presented at each meeting.</p> <p>The Clerk was asked to complete the elections survey on behalf of the Parish Council.</p> <p>Cllr Tomkins agreed to discuss the signage for the Honest Miller.</p> <p>There was a discussion regarding the registering of Community Assets with Ashford Borough Council. It was felt that the Honest Miller was a Community Asset and could perhaps be registered as such with the Borough Council. The Clerk is to contact the Borough Council to find out how the Parish Council should go about this.</p> <p>It was brought to the Councils attention that Withersdane Residential Halls are to become a rehabilitation centre.</p> <p>The Clerk had received a complaint regarding the many cars parked along Nats Lane. It was agreed that the Clerk would ask the PCSO to visit the area and ask that the owner keep the verges clear enough for emergency vehicle access.</p> <p>The Chairman asked for agreement for reimbursement for the flowers to be placed on the green in the raised bed around the village sign. This was agreed.</p>	<p>TB</p> <p>TB</p> <p>JT</p> <p>TB</p> <p></p> <p>TB</p>
<p>The next meeting was confirmed as Thursday, 17th July 2014, the Clerk would like any items for the agenda by Monday 7th July, please.</p>	<p>All</p>
<p>There being no further business, the meeting was declared closed at 8.35 PM.</p>	